

## **Competency Statement 5.**

*To ensure a well-run program responsive to participants needs.*

### Functional Area 1: Management

Management is most effective when you have a driving team behind you. In order to achieve this you must hire highly qualified individuals. Management is the most important point to a successful program. I will set a standard for the employees by setting a good example. I will offer extensive training for my employees. I will also do things to show my appreciations for their hard work. I will also constantly challenge the staff to constantly better themselves. There will be strict code of ethics for the staff to follow and this will show that professionalism is very important to our program. I will hold monthly meetings to go over any policy changes, and allow a time for them to say anything they feel should change, things they believe are working, or things they believe we should improve on and together as a team find the best possible solution to any problems.

In a classroom setting I will manage the classroom by being prompt when arriving to work. Putting in the extra effort to stay late if needed to prepare for the next day. Organize projects and other activities to optimize time management. I will work as a team with any other teacher that is in the classroom with me. Combining ideas when planning lessons, activities ect.